

DevMan's online update feature allows your contacts to check and update their contact details online and submit information directly to DevMan. Getting contacts to do it themselves can significantly reduce administration costs and the time it takes to capture the data manually from another data source.

Keeping up-to-date means you can correctly assess their potential as donors, and that you can get in touch with them, making sure that your mail is sent to the correct address.



How it works

There are two way for contacts to update their data online:

- Via a unique link from a mailshot sent from DevMan via email or SMS
- Via a link on your website

The online update DevMan page is branded according to your requirements and data submitted feeds directly back into DevMan. Administrators are able to monitor updates from within DevMan.

A layer of security is provided for updates made via your website which works as follows:

1. Contacts enter their email address on the online update page on your website.
2. If DevMan recognises the address an email will be sent to the contact with a unique link to the online update page – this ensures the correct person updates their details.
3. If DevMan does not recognise the address, some additional information will be asked and the administrator will be notified of the request.

The online update page allows for the following fields to be updated:

- Name
- Contact numbers
- Email address
- Opt-in / out contact subscriptions

To use these features please contact the DevMan support team for assistance in setting up your online update page and email template.